

DGFT Digital Signature Documents Required For LTD. Companies

We are forwarding the documents required for DGFT digital signature. Also please find the enclosed attachment for Annexures needed for opting DGFT Digital Signature.

1. Certificate application form (CAF) (attached) (2 copies)

Note:

If the Certificate applicant is an employee of a company, the photograph should be attested by the authorised signatory and the 2nd part of Annexure A again to be attested by authorised signatory whose signature is verified by the bank.

Whereas if the certificate applicant is the Authorised signatory himself (i.e. if his signature is verified in the bank), the 2nd part need not to be filled.

2. Signature verification letter (SVL) (attached) Certified true copy and attested by authorised signatory & Official Banker..(2 copies)

Apart from these you need to provide:

Documents required for LTD Companies.

RCMC (certified true copy by authorised signatory)

IEC certificate issued by DGFT (certified true copy by authorised signatory)

Memorandum and articles of association (Certificate Of Incorporation with ROC Seal) (certified true copy by authorised signatory)

IEC Online Printout from <http://dgft.delhi.nic.in:8100/dgft/iecPrint>

Note:

If the Certificate applicant is an employee of a company, the photograph should be attested by the authorised signatory and the 2nd part of Annexure A again to be attested by authorised signatory whose signature is verified by the bank.

Whereas if the certificate applicant is the Authorised signatory himself (i.e. if his signature is verified in the bank), the 2nd part need not to be filled.

Payment Terms:

Charges for the DGFT Digital Signature is

For One Year Validity: Rs 5700/- (Rupees Five Thousand Seven Hundred only) (all inclusive)

For Two Year Validity: Rs 6500/- (Rupees Six Thousand Five Hundred only) (all inclusive)

Cheque/DD in favour of TECHOPTIONS INFOSOLUTIONS PVT LTD. Please note that the cheque needs to be sent to us along with the documents.